



Board Meeting Minutes

August 19, 2015

7:30 a.m. – 8:30 a.m.

Conference Call 1(855) 640-8271

Participant Code 494-15-688

Members Present: Tammy Oehlke, Eileen Brown, Rebecca Stirzaker, Alex Hayman, Jennifer Rummel, Kriss Gamez

- I.** Tammy Oehlke called the meeting to order at 7:35 am. Eileen Brown made a motion to approve the Minutes of the June 17, 2015 Board meeting. Alex Hayman seconded the motion and it was approved unanimously.

- II.** Mark Taylor reviewed the July 2015 Financial reports. He noted that the income and expenses were in line with expectations and that the revenue from the upcoming annual conference is having a positive impact on the cash balance. Jennifer Rummel made a motion to approve the July 2015 financial reports as presented. Alex Hayman seconded the motion and it was approved unanimously.

- III.** Kriss Games noted that she is working on a new member welcome letter and will present it to the board at the next meeting.

- IV.** Alex Hayman reported that he is connecting with several HR related groups to get the word out on the TSHHRAE annual conference.

- V.** Rebecca Stirzakaer reported that all the speakers for the annual conference are confirmed. Rebecca noted that a sponsor had requested five minutes to speak at the conference. The board discussed the possibility of offering all sponsors an opportunity to speak. Rebecca will initiate a meeting with Marcos Ramirez and Mark Taylor to discuss the idea and how it could be accommodated in the sponsorship structure and agenda.

individuals as of August 18, 2015.

VI. Eileen Brown noted that there have been no advocacy updates from ASHHRA since the last report.

VII. Old Business

Tammy Oehlke

Tammy Oehlke reported on the ASHHRA/TSHHRAE joint membership plan. Tammy met with Emily of ASHHRA and Katie Caldwell of CMP Management on July 22, 2015 to further the discussion. Emily will be providing an agreement to formally establish the joint member structure between ASHHRA and TSHHRAE. Emily will also be providing an application format. CMP Management will produce weekly reports and will send a check to ASHHRA once a month. The intention is to start the program in September or October.

VIII. Mark Taylor noted that it is time for the President to appoint the Nominations Committee. The committee will be chaired by the Immediate Past President.

IX. Being no further business Jennifer Rummel made a motion to adjourn the meeting, Rebecca Stirzaker seconded the motion and Tammy Oehlke adjourned the meeting at 7:58 am.

The next meeting of the Board of Directors will be held on Wednesday, September 16, 2015 via conference call at 7:30 am.

**TSHHRAE is an affiliate of the Texas Hospital Association
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