



## **Board Meeting Minutes**

**June 17, 2015**

7:30 a.m. – 8:30 a.m.

Conference Call 1(855) 640-8271

Participant Code 494-15-688

Members present: Tammy Oehlke, Lisa Bibb, Alex Hayman, Dana Brandt, Rebecca Stirzaker, Susan Willars, Eileen Brown, and Marcos Ramirez.

- I.** Tammy Oehlke called the meeting to order at 7:32 am. Susan Willars made a motion to approve the Minutes of the May 20, 2015 Board meeting. Eileen Brown seconded the motion and it was approved unanimously.
  
- II.** Mark Taylor reviewed the May 2015 Financial reports. He noted that the income and expenses were in line with expectations. Marcos Ramirez made a motion to approve the May 2015 financial reports as presented. Rebecca Stirzaker seconded the motion and it was approved unanimously.
  
- III.** Mark Taylor reviewed the Membership Report and noted that we have had 37 members renew so far this year versus 47 at this time last year. Tammy Oehlke highlighted the dual membership discussion with ASHHRA. TSHHRAE will be coordinating with ASHHRA for a dual membership offer that TSHHRAE will offer to its members. TSHHRAE will receive the payment for the dual membership and then will send a check and list of names to ASHHRA for those that have selected to join both organizations. The dual membership will cost \$240 with \$95 going to TSHHRAE and \$145 to ASHHRA. We are waiting for final approval from ASHHRAE before proceeding.
  
- IV.** Alex Hayman requested the board members for articles that he could use to promote TSHHRAE.

Hayman reported that he will be communicating with the speakers regarding the focus and content of the presentations.

**VI.** Marcos reported that four vendors have signed up to sponsor the annual conference with two others that have verbally committed. The board discussed several contacts that they will make to their vendors to encourage their support of the conference.

**VII.** Mark Taylor reported that the list of attendees for the annual conference is published on the EventBrite registration site at the bottom of the main page. Susan Willars asked for clarification regarding the email blast schedule. Several members of the board indicated that they did not receive the email blast from June 16. Mark Taylor will look into the issue to see if it can be determined what the source of the problem is.

**VIII.** Eileen Brown reported that she had no updates regarding Advocacy.

**IX.** Being no further business Tammy Oehlke adjourned the meeting at 8:01 am.

The next meeting of the Board of Directors will be held on Wednesday, July 15, 2015 via conference call at 7:30 am.