



# **TSHHRAE**

TEXAS SOCIETY FOR HEALTHCARE HUMAN RESOURCES  
ADMINISTRATION AND EDUCATION

## **Board Meeting Minutes**

**January 12, 2015**

9:00 a.m. – 3:00 p.m.

CMP Management, Austin, TX

Conference Call (855) 640-8271, Participant Code: 494-15-688

Members present: Susan Willars, Tammy Oehlke, Dana Brandt, Rebecca Stirzaker, Teresa Westover, Lisa Bibb, Eileen Brown, Alex Hayman, Kriss Gamez; Marcos Ramirez  
CMP Management: Mark Taylor

- I.** Tammy Oehlke called the meeting to order at 9:10 am. Eileen Brown made a motion to approve the Minutes of the November 20, 2014 Board meeting. Rebecca Stirzaker seconded the motion and it was approved unanimously.
  
- II.** Mark Taylor reviewed the 4 Year Financial Performance of TSHHRAE. He noted that the conference revenue and attendance had been relatively consistent over the past four years. He also noted that the current level of expenses compared to revenue is resulting in an annual loss of \$7,000 to \$8,000 for the overall budget.
  
- III.** Annual Conference – after reviewing the financial results the board established the following objectives:
  - a. The date of the 2015 Conference will be moved up to November 5-6 or 12-13, 2015 and preferably in San Antonio.
  - b. The Sponsorship goal will be sufficient to provide a net positive result for the annual budget.
  - c. Rebecca Stirzaker volunteered to be the Chair for Conference Content, Marcos Ramirez volunteered to be the Chair for Conference Sponsorships and Susan Willars volunteered to be the Chair for Conference Attendance.
  
- IV.** Other Committees
  - a. Kris Gamez volunteered to Chair the Membership Committee

- b. Dana Brandt volunteer to lead the Mentor Program Development Committee. Marcos Ramirez and Teresa Westover volunteered to participate on the committee.
- c. Alex Hayman volunteered to chair the Communications Committee.
- d. Eileen Brown volunteered to Chair the Advocacy Committee

**V.** Being no further business, Eileen Brown motioned to adjourn the meeting. Tammy Oehlke adjourned the meeting at 3:05pm.

The next Board Meeting will be held on Wednesday, February 18, 2015 via conference call at 7:30 am to 8:30am.